



Pennsylvania Compensation Rating Bureau

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September 29, 2017

PCRB CIRCULAR NO. 1688

To All Members of the PCRB:

Re: **APPROVAL OF PCRB FILING NO. 290**
BASIC MANUAL REVISIONS - SECTION 2 - CLASSIFICATIONS
PROCEDURAL CHANGE CORRECTION – CODE 943 HOME CARE SERVICES
EFFECTIVE OCTOBER 1, 2017

The Insurance Commissioner has approved the PCRB's Filing 290 which corrects the recent filing activity undertaken by the PCRB related to the Classification Procedural Change for Code 972 - Attendant Care which has an approval date of October 1, 2017.

The approved PCRB Filing 285 included pages from the Pennsylvania Manual of Rules, Classifications and Rating Values for Workers Compensation and Employers Liability Insurance (Basic Manual) which referenced the classification description for Code 943 - Home Care Services— all employees ***including*** office. This reference only occurs within the Basic Manual pages and is not included in any of the supporting documentation since it was not the PCRB's intention to amend this classification description.

PCRB Filing 290, the subject of this circular, was approved concurrently with effective date of October 1, 2017 for Filing 285. The correction included the Basic Manual Pages to correct the Basic Manual Language description for classification Code 943 - Home Care Services "... – all employees **except** office." The description for Code 943 has always been designated as "...all employees except office."

For additional information, please refer to Filing Nos. 285 & 290, via the "Filings" tab of the PCRB's website (<http://www.pcrb.com>). Please contact Robert Ferrante, Senior Classification Analyst – Technical Services, at (215) 320-4584 or by email (rferrante@pcrb.com) for any questions regarding this circular. Section 2 – Classifications, of the Basic Manual will be updated on the PCRB's website at a later date.

William V. Taylor
President

**PENNSYLVANIA WORKERS COMPENSATION MANUAL OF RULES, CLASSIFICATIONS AND
RATING VALUES FOR WORKERS COMPENSATION AND FOR EMPLOYERS LIABILITY
INSURANCE**

Approved Effective October 1, 2017

INFORMATION PAGE remains unchanged.

PREFACE remains unchanged.

MEMBERSHIP remains unchanged.

SECTION 1 remains unchanged

SECTION 2 – Rating Values remain unchanged

SECTION 2 - Classifications

943 HOME CARE SERVICES - all employees except office

Applicable to commercial agencies providing home care services to clients. Home care is unskilled, non-clinical care provided by home health aides, attendant care aides, companions, live-ins and/or home support personnel. Services provided involve assistance with activities of daily living, including but not necessarily limited to: eating and drinking, walking, transferring (i.e., getting in and out of bed or a chair), personal hygiene, dressing, and using the bathroom.

OPERATIONS ALSO INCLUDED:

1. Attendant care services provided by a home care agency.

OPERATIONS NOT INCLUDED:

1. Assign Code 942 to separate staff providing home health care services. See Code 942 for additional information.
2. Assign Code 942 to the outside sales staff of a home care provider, whether or not the home care provider also provides home health care services.
3. Assign Code 972 to attendant care services using the consumer as employer model. See Code 972 for additional information.
4. Assign Code 928 to separate staff selling or renting durable medical equipment or supplies such as hospital beds, wheelchairs, commodes and walkers.

UNDERWRITING GUIDE

Chore Worker - Home Care Services

Home Health Aide

Home Care Services

Homemaker Service

Hospice Care Performed In Client's Residence – Home Care Services

SECTION 2 – Underwriting Guide through **SECTION 6 – Merit Rating Plan** remain unchanged