



Pennsylvania Compensation Rating Bureau

United Plaza Building • Suite 1500
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(215)568-2371 • FAX (215)564-4328 • www.pcrb.com

January 7, 2008

BUREAU CIRCULAR NO. 1541

To All Members of the Bureau:

Re: **REMINDER - BUREAU ADDRESS CHANGE**

The Bureau move to its new office location was effective **April 2, 2007**. Bureau Circular No. 1527, dated March 20, 2007, announced a change of address for the Bureau to:

United Plaza Building - Suite 1500
30 South 17th Street
Philadelphia, PA 19103-4007

The Bureau is still receiving substantial amounts of mail addressed to our old address, requiring forwarding by the USPS. In some cases the forwarding procedures delay delivery of the incorrectly-addressed mail for some time. Even more importantly, the forwarding service to the Bureau's new address will soon expire. After time, any incorrectly addressed mail will be returned to the sender, and the Bureau cannot provide extensions, exceptions or other accommodations for any correspondence incorrectly addressed to our prior location.

Please make sure that all records within your company or office reflect the new address, and this information has been properly disseminated within your organization, so that everyone who has contact with the Bureau is using the current information.

Timothy L. Wisecarver
President

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Remember to visit our web site at www.pcrb.com for more information about this and other topics.